

**SAINT PAUL LUTHERAN HIGH SCHOOL**  
**APPLICATION CHECKLIST FOR DOMESTIC STUDENTS**

**APPLICATION - COMPLETE THE TADS ONLINE ENROLLMENT.** Complete each task, save and submit at the very end.

- ✓ **Application Fee** - A \$100.00 non-refundable application fee is due and payable through TADS or by check to SPLHS.
- ✓ **Photographs** - Two (2) photos of the student are required. One picture of the student alone and the other picture of the student with their family. Please identify each member of the group.

**THE FOLLOWING DOWNLOADABLE FORMS CAN BE FOUND IN TADS AND ARE REQUIRED TO COMPLETE THE APPLICATION PROCESS.**

- ✓ **Transcripts/Records Request Form** - Student's grades, transcripts and course descriptions of all work completed in high school must be submitted.  
**Important** - Current grades and transcripts are very important for admission to Saint Paul, but very often there are missing transcripts that must be sent once a student has been accepted. If a student fails to provide the remaining high school transcripts by November 1st of the year enrolling, these high school credits will not count toward graduation requirements while attending Saint Paul Lutheran High School.
- ✓ **Recommendation Letters** - Two are required.

**UPON COMPLETION OF THE APPLICATION AND ALL FORMS, THE STUDENT'S FILE WILL BE SENT TO THE ADMISSIONS COMMITTEE FOR ACCEPTANCE. Acceptance will enable you to continue your enrollment through TADS.**

**THE FOLLOWING FORMS MUST BE FILLED OUT AND RETURNED TO SAINT PAUL.** These forms are all downloadable in TADS. Fill them out and download them back into TADS Enrollment.

- ✓ **SPLHS DOMESTIC MEDICAL QUESTIONNAIRE 2019-2020** - Pg 1) Student Information Pg 2) Emergency Authorization Form Pg 3) Parent Authorization For Over-The-Counter Medications Pg 4) Immunization Records (Missouri Health Department will need the date each shot was received.) We will need a physical copy of this form as well.
- ✓ **MSHSAA PRE-PARTICIPATION PHYSICAL EVALUATION** - Pg 1) History Form Pg 2) Physical Examination Form Pgs 3 & 4) Eligibility and Authorization Statement We will need a physical copy of this form as well.
- ✓ **MSHSAA CONCUSSION** - Please read.
- ✓ **PARENTAL PERMISSION ... CAR TRAVEL, OVERNIGHT/WEEKEND VISITS, VEHICLE USAGE 2019-2020**

**GRANT & AID** - A new applicant must submit a student application and pay the \$100.00 application fee before grant and aid can be considered. Once the student application has been submitted and the application fee has been paid, financial

assistance request can be made through TADS Grant Assessment at the end of the enrollment process. Questions about this can be made through [tuition@splhs.org](mailto:tuition@splhs.org). A fee is required for the Assessment.

**DOWNLOADABLE DOCUMENTS CAN BE SENT BY:**

**Download completed forms back into TADS (preferred)**

**Fax - 660-463-7621**

**Email - [admissions@splhs.org](mailto:admissions@splhs.org)**

**Mail - Saint Paul Lutheran High School, 205 S. Main Street, P.O. Box 719, Concordia, Missouri 64020**