



CONTRACT FOR MARKET SPACE RENTAL Saint Paul Lutheran High School Campus

COST: Full payment due by December 1, 2020

- \$50 (12x12 ft) without electrical outlet
- \$75 (12x12 ft) with **one** 110 electrical outlet

DEPOSIT FOR RESERVATION:

- Non-refundable \$35 deposit due by November 20, 2020

SETUP AND BREAKDOWN:

- Setup may occur at the following times:
 - December 10, 3pm – 7pm
 - December 11, 8am – 3pm
 - December 12, 8am – 10am
- Breakdown and cleanup must be completed by Sunday, December 13, 12:00 noon.

LIABILITY: Saint Paul Lutheran High School will not be responsible for damaged equipment, tools, wares, or injury. Please read and sign the attached "Waiver of Liability and Hold Harmless Agreement."

SPECIFIC BOOTH DECORATION REQUIREMENTS:

- Vendor must sell their wares in some kind of wooden structure, hut, or tables with covered pavilions (see attached pictures).
- Vendor **must fully** decorate their stall or stand with LED lights, decorations, and green garlands (See attached pictures for suggestions and examples to make this authentic German)
- Vendor will provide their own extension cords or generator
- Vendor will supply their own lighting or lamp for the stand
- Vendor will supply their own trash can and dispose of their own wrappings, packaging or storage from sales items

MARKET REGULATIONS:

- No offensive language or vulgar items on clothing or for display or sale
- No smoking or vaping or any kind
- No weapons
- No political organizations or promotional cause
- The Saint Paul *Christkindlesmarkt* Executive Board reserves the right to deny rental space or to remove vendors who violate the regulations or decoration requirements **with no refund**
- Vendors must provide their own help with loading/unloading and setup of their items
- Vendors may supply 1oz alcoholic samples and may sell only sealed alcoholic products
- Vendors are responsible for their own licenses for any kind of sales

Examples of Booth decorations:

Vendors MUST have something similar to this "look" to be authentic German; including lights, decorations (ribbons, etc.) and greenery/garlands.

